

# Sample Constitution

## Article I. Name

The name of this student organization shall be known as the Booster Club at Texas A&M University Corpus Christi.

## Article II. Purpose and Goals

### Section I. Purpose

The purpose shall be to promote Islander spirit throughout campus.

### Section II. Goals

The major goals shall be 1) to encourage participation in intramural sports activities, 2) to assist in the promotion of intramural sports activities, and 3) to raise funds to improve spirit activities.

## Article III. Membership

### Section I. Eligibility

Any member of the student body may apply for membership. No student shall be excluded because of sex, disability, race, creed, or national origin.

- A. Only currently enrolled students at A&M-CC are eligible to be members with full voting and office holding abilities.
- B. Faculty, staff and alumni may serve as associate members, but may not hold office, vote or pay dues.
- C. Non-students, faculty, staff or alumni may be considered honorary members and may not hold office, vote or pay dues.

### Section II. Selection Process

Application for membership will be open September 15th of each year with an interview process to follow. Fifty new members will be chosen annually by the selection committee.

### Section III. Attendance

Attendance at all meetings and organizational events is mandatory, and only university recognized excuses will be accepted. No more than two unexcused absences per semester will be allowed.

### Section IV. Removal Procedures

Any member or officer having two unexcused absences a semester or who is not acting in the best interests of the club shall be removed from the organization. A quorum of 50% + 1 must be present at the meeting and a 2/3 vote must be obtained in order to remove the individual.

## Article IV. Officers

### Section I. Requirements for Officers

The officers of this organization must meet the following requirements: a) have at least a 2.5 overall GPA at the time of their election and post at least a 2.5 GPA for the preceding regular semester or the two preceding summer terms at the time of election and during the term of office; b) be in good standing with the university and enrolled in at least six credit hours in a regular semester during the term of office; and c) be subject to removal from office by the organization and/or the organization's official university advisor should the student fail to maintain the requirement as prescribed in (a) and (b).

### Section II. Officers and Duties

*President* - shall preside over regular and executive meetings, coordinate group activities and communicate with the officers and advisor on all matters.

*Vice President* - shall assist the President and preside over meetings in the absence of the President and act as a liaison between committees and the president.

*Secretary* - shall record minutes at all business meetings, check attendance at functions, and receive and review excuses for absences.

*Treasurer* - shall collect dues, pay bills, oversee other monetary transactions including fund-raising and social activities, and prepare and maintain an annual budget.

*Membership Chairman* - shall coordinate recruitment and selection of new members during each fall semester.

### **Section III. Election Process**

Elections shall be held at the first regular meeting during the month of April, a quorum must be present and as simple majority vote will win; newly elected officers shall resume responsibility at the following meeting.

### **Section IV. Removal of an Officer**

Refer to Article III, Section IV.

### **Section V. Vacancies**

A special election will be called to fill the vacancy using normal voting process. The new officer shall immediately resume those responsibilities. In special circumstances when an election is not feasible, the advisor, in consultation with the president (or vice-president if president's office is vacant) may appoint an officer until the next regular election.

## **Article V. Advisor**

- 1) The advisor or co-advisors shall be appointed by the organization at the beginning of their term. This person must be a faculty or staff member of Texas A&M-Corpus Christi.
- 2) The faculty or staff advisor shall advise the organization as needed. The advisor shall not, however, speak for or represent in any way the voice of the organization without prior notice
- 3) The organization shall invite a faculty or staff member to serve on a yearly basis, subject to the organization's renewed invitation. There shall be no limit on the number of times that a faculty or staff advisor may be re-appointed to serve the organization. The faculty or staff advisor may at any time ask to be replaced by another faculty or staff member. In this case, the new faculty or staff advisor is till subject to an invitation by the incoming organization's members
- 4) The organization may change its advisor at any time with a simple majority vote of current membership.

## **Article VI. Meetings**

### **Section I.**

Meetings shall be held at least twice a month at a time that is convenient for the membership.

### **Section II.**

A quorum shall consist of fifty percent plus one (50% + 1) of the membership and must be present to conduct official business.

## **Article VII. Finances**

### **Section I.**

Dues shall be determined per academic year and will be collected from all members of this organization.

**Section II.**

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at a public banking facility. All funds must be deposited within 48 hours after collection. The advisor and an organizational officer must approve and sign each expenditure before payment or any withdrawal of funds from the account.

**Article VIII. Amendments and Revision**

**Section I.**

This constitution may be amended at any time by a two-thirds vote of the active membership, subject to the approval of the Director of Student Activities or designee.

**Section II.**

This document must be reviewed every two years and resubmitted to Student Activities.

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Signature of Organization's Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Date

\_\_\_\_\_  
UCSO Advisor/Sports Club Director  
Rev 07/05

\_\_\_\_\_  
Date