

**University Council of Student Organizations
Texas A&M University - Corpus Christi**

Constitution

Article I. Name

This student organization shall be known as the University Council of Student Organizations of Texas A&M University - Corpus Christi and will be referred to hereafter as UCSO.

Article II. Purpose and Goals

Section 1. Purpose

The purpose shall be to govern all level II student organizations at Texas A&M University - Corpus Christi.

Section 2. Goals

The goal shall be to provide an outlet for all student organizations to speak through and voice any questions, concerns, or comments in a productive atmosphere.

Article III. Membership

Section 1. Eligibility

All level II organizations are members of UCSO if they meet the following criteria:

- 1) Follow all guidelines to become a recognized student organization through Student Activities;
- 2) Have a representative of the organization attend a Policies and Procedures Meeting and regularly scheduled (monthly) UCSO meetings.

Section 3. Requirements and Responsibilities of UCSO representatives

- o Must be a member in the organization(s) that he/she is representing;
- o Not represent more than two organizations at UCSO meetings;
- o Report to their respective organization(s) about the proceedings at the meetings;
- o Subscribe to the list serve (ucso-request@tamucc.edu);
- o Sign in at all UCSO meetings.

Section 4. Attendance

- 1) Level II organizations are required to attend the Policies and Procedures meeting in the fall semester (or spring for new organizations or new officers). They must also attend monthly meetings.
- 2) Any level II organization not represented at three regularly scheduled meetings will lose its recognition and funding. Please refer to Article VII for appeals process.

Article IV. Officers

Section 1. Requirements for Officers

The officers must meet the following requirements:

- 1) Have at least a 2.20 overall GPA at the time of their election and maintain the average while in office;
- 2) Be in good standing with the university and enrolled in at least six credit hours in a regular semester during the term of office;
- 3) Be a member of a recognized student organization;
- 4) Officers who fail to maintain the above requirements are subject to removal;

Section 2. Officers and Duties

The President shall:

- 1) Serve as the presiding officer of UCSO, but shall not vote except in cases of a tie;
- 2) Appoints chairs to special committees, creates special committees as the need arises, etc;
- 3) Brief the incoming president-elect on all UCSO guidelines;
- 4) Meet with the advisor prior to monthly meetings and when need arises to discuss organizational concerns.

The Vice President shall:

- 1) Serve as President in the event of resignation, removal, absence, or incapacitation of the President;
- 2) Assist the President with assigned duties;

The Secretary shall:

- 1) Keep a recording of the proceedings of all meetings (except Policies and Procedures);
- 2) Carry out any additional duties assigned by the President and the Vice-President;
- 3) Assist the President and Vice-President with all administrative duties including, but not limited to, typing letters, making office appointments, etc.
- 4) Make sure that all UCSO members receive copies of the minutes
- 5) Make all minutes accessible

Section 3. Election Process

Election shall be held at the last regular meeting of the spring semester. A quorum must be present. A simple majority vote will win. Newly elected officers shall assume responsibility after the meeting in which elected. Elections may be held on-line at the discretion of the advisor and/or president. In the event there are no nominations for officers, the advisor may appoint the necessary officers providing they meet the officer requirements in Section 1.

Section 4. Removal of an Officer

- 1) Any representative shall have the right to initiate impeachment proceedings against any elected or appointed officer. Those students bringing the impeachment charges against an officer must address the members and advisor for authorization. The representatives and advisor shall decide if the charges are valid. The advisor must be informed before the meeting of any representative's impeachment proposal.
- 2) Charges for an offense must be brought before UCSO no later than one month from the date of the alleged offense. If charges are brought after the one month period, the charges will be considered invalid and no impeachment shall be initiated.
- 3) Grounds for investigating impeachment charges shall include, but are not limited to:
 - Bribery
 - Criminal conduct
 - Misappropriation of funds

- Misappropriation of university property
- Hazing
- Sexual harassment
- Any unethical conduct as determined by UCSO
- Any election violation

Article V. Meetings

Section 1. Meeting dates

The advisor, president and vice-president shall determine meeting dates and times for the following year prior to the final meeting of the current academic year. There may be two meetings during the month to accommodate representative's schedules. Both meetings will be voting meetings. After each meeting, votes from each will be compiled and the representatives will be informed of the final results through the listserv.

Section 2. Quorum

A quorum shall consist of representatives from at least 25% of the active organizations present during the voting meeting. A quorum must be present to conduct official business.

Section 3. Conduct of Meetings

Business shall be conducted in the following manner:

- 1) All meetings are open to the public.
- 2) Specific meetings (i.e. emergency meetings, judicial meetings) called by the president are closed to the public.
- 3) Students who are not serving as a representative are not allowed to vote.
- 4) A non-member who wishes to request to address UCSO must gain approval by the advisor or president prior to the meeting.

Article VI. Funding

Section 1. Eligibility

- 1) All level II organizations are eligible for funding.
- 2) Eligible organizations must follow all guidelines set forth by Student Activities in order to become recognized and registered.

Section 2. Distribution

- 1) Student Activities is allocated a set amount of funds to be allocated to UCSO organizations.
- 2) Ten (10) percent of organization funds will be held over for the spring semester to fund new organizations. Funds remaining after this allocation may be distributed to other organizations. The method of distribution will be determined by Student Activities.
- 3) New organizations will be eligible for some funding as to be determined by Student Activities. Detailed information is available in the current version of the Recognized Student Organization Handbook.

